

**4th meeting of the IPBES
task force on policy tools and methodologies
under the 2030 IPBES rolling work programme**
Online, 31 October – 1 November 2022

Provisional Agenda

Objectives

The main objective of the meeting is to continue the implementation of objective 4 (a) of the IPBES rolling work programme up to 2030, relating to advanced work on policy instruments, policy support tools and methodologies. In particular, the implementation of key activities identified in the workplan of the task force on policy tools and methodologies for the intersessional period 2022–2023, as approved by the Plenary at IPBES 9 in July 2022, will be discussed. The meeting will also provide an opportunity to identify experiences and lessons learned of the task force's work since IPBES 7. This meeting will kickstart or continue the process of implementation of the following activities planned for 2022–2023:

1. Convening up to four dialogue workshops for actors at the science-policy interface in order to share experiences and better understand and promote the use of completed IPBES assessment reports and other IPBES products in decision-making processes;
2. Providing further support to strengthen the IPBES impact tracking database (TRACK) and promote its use;
3. Identify entry points and potential modalities for increasing the use of IPBES products by intergovernmental processes at the global, regional, and subregional levels within their mandates, as well as potential barriers that may hinder engagement;
4. In order to improve the communication and uptake of IPBES assessments, creating, with the IPBES communications team, fact sheets for the Sustainable Use of Wild Species Assessment and the Multiple Values of Nature Assessment and a draft fact sheet for the invasive alien species assessment, targeted to user groups that may include policymakers, indigenous peoples and local communities, businesses and the general public. Like all communication products, fact sheets will not be made public until summaries for policymakers are approved and will provide a link to the underlying summary and assessment. At the tenth session of the Plenary, the task force will report on the process used to develop the fact sheets and will provide advice on the preparation of versions for additional user groups, with a view to planning the development of future fact sheets and assessing their impact, while taking into consideration additional suggestions by IPBES members;
5. Activities to strengthen the policy relevance of IPBES assessments will include peer review by task force members of the first order draft of the chapters of the nexus and transformative change assessment reports and by promoting wider engagement of the policy and practitioner community in the peer review; and
6. Activities to support authors of policy chapters in IPBES assessment reports will include ensuring that supporting materials are ready for use by the authors of the business and biodiversity assessment report.

31 October 2022, 12:30 (CET)

Time (minutes)	Agenda Item
12:15 – 12:30 15 mins	Join the meeting: 05:15 Colombia / 12:15 Germany / 19:15 Japan
12:30 – 12:45 15 mins	1. Opening of the meeting <ul style="list-style-type: none"> • Welcome – David bin Magintan, Member of the management committee of the task force • Round of introductions
12:45 – 13:05 20 mins	2. Orientation and reflections <ul style="list-style-type: none"> • Outcomes of IPBES 9: Overview of approved workplan for the task force on policy tools and methodologies until IPBES 10 – TSU on policy support • Update on the activities carried out during the first half of 2022 – TSU on policy support • Objectives of the meeting and proposed organization of work – TSU on policy support
13:05 – 13:45 40 mins	3. Strategic planning of upcoming dialogue workshops <ul style="list-style-type: none"> • Discussion on lessons learned during the previous online dialogue workshops in the Asia-Pacific region and the Latin America and the Caribbean region and any recommendations • Discussion and identification of plans for convening workshops in the Western Europe and Other States region and the Eastern Europe region
13:45 – 13:50 5 mins	Break
13:50 – 14:35 45 mins	4. Strengthen the policy relevance of IPBES assessments by promoting wider engagement of the policy and practitioner community in the peer review <ul style="list-style-type: none"> • Presentation of approach to involving practitioners in the external review of the nexus and transformative change assessments – Bonnie Myers, IPBES secretariat
14:35 – 15:05 30 mins	5. Support to authors of policy chapters in IPBES assessment reports <ul style="list-style-type: none"> • Recap on the existing supporting materials for authors • Review the business and biodiversity scoping document to identify additional support/ materials which might be needed
15:05 – 15:15 10 mins	6. Wrap up and details for the next day – TSU and management committee

1 November 2022, 12:30 (CET)

Time (minutes)	Agenda Item
12:15 – 12:30 15 mins	Join the meeting: 05:15 Colombia / 12:15 Germany / 19:15 Japan
12:30 – 12:40 10 mins	1. Recap of previous day and plans for the day
12:40 – 13:25 45 mins	2. Entry points for increasing the use of IPBES products by intergovernmental process <ul style="list-style-type: none"> • Presentation of the draft annotated outline which highlights potential entry points for increasing the use of IPBES products by intergovernmental processes at the global, regional, and subregional levels within their mandates, as well as potential barriers that may hinder engagement • Discussion: Review the annotated outlines, identify potential entry points and discuss next steps for this activity
13:25 – 13:55 30 mins	3. Fact sheets for the Sustainable Use of Wild species Assessment and the Multiple Values of Nature Assessment <ul style="list-style-type: none"> • Presentation to outline the steps taken and plans to develop the fact sheets with the assessment TSUs – TSU on policy support
13:55 – 14:00 5 mins	Break
14:00 – 15:00 60 mins	4. Develop a revised terms of reference and draft future workplans for the task force <ul style="list-style-type: none"> • Gather lessons learned during the current period of the task force on policy support tools and methodologies • Share views and reflections for future potential task force such as the ideal profile of members, for example, preferred experiences or fields of expertise. • Discuss specific actions for the task force workplans up to IPBES 13 <ul style="list-style-type: none"> - Period IPBES 10 – 11 (mid-2023 to end 2024) - Period IPBES 11 – 12 (end 2024 to end 2025) - Period IPBES 12 – 13 (end 2025 to end 2026)
15:00 – 15:15 15 mins	5. Closing of the meeting <ul style="list-style-type: none"> • Summary of action points and next steps – TSU • Closure of the meeting – TSU and management committee